



Electronic versions of all the documents in this events pack are available on the Association's web site www.accessclass.org.uk. Go to the "Events" section and the "Running an Access Event" page, and follow the links.

To all Host Clubs of Access Traveller Events

Thank you very much for agreeing to run a racing event for us in 2010. This is very much appreciated by both the ACA(UK) committee and the members.

In order to assist the host clubs in putting on their Access Traveller events this year we have again put together this "**Events Pack**" which we believe contains all the information your club needs to run another successful event this year.

There are a few very important changes this year so **please read carefully the Summary of Main Changes** to familiarise yourself with how these changes effect the running of your event.

We strongly suggest that you go over this pack with as many of your team as possible before the event day, use the checklists provided (they are not designed to be comprehensive, just to lay out those points that are important to our Access sailors and helpers and that are often unique to disabled sailing).

Please **use the forms provided**, they are designed to collect and distribute all the information needed to ensure a successful event. I have tried to include notes on them to prevent some of the mistakes we have experienced in other seasons.

We ask host clubs to **use the ACA(UK) Sailing Instructions included in the pack**, in order to ensure some uniformity to the series. An additional 'local' sheet can be added for your club's own unique rules.

You will note that we are asking you to **return to us your completed race timing, overall results, prize giving, race entry and fleet forms**. This will help us enormously in making sure that we have all of the information that we need to publish accurate TT Series results as the year progresses and your help in ensuring their prompt return this would be very much appreciated.

We hope that you will find the Events Pack helpful. If you have any comments or suggestions as to how we can improve the pack and/or the support that we offer in running your event, please jot these down on the **Feedback Form** enclosed and return to us with your completed forms.

Once again, many thanks for all your enthusiasm, effort and support in hosting one of this year's Traveller events. This is very much appreciated.

With best wishes
Ron Sawford