

The Access Class Association (UK)

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To all Host Clubs of Access Traveller Events

In order to assist the host clubs in putting on their Access Traveller events this year, the ACA UK has put together this completely new version of our '**Events Pack**' which we believe contains all the information your club needs to run another successful event this year.

We have included Open sailing in our events this year so please read carefully the Summary of main changes to familiarise yourself with how this is designed to work.

We strongly suggest that you go over this pack with as many of your team as possible before the event day, use the checklists provided (they are not designed to be comprehensive, just to lay out those points that are important to our Access sailors and helpers and that are often unique to disabled sailing).

Please use the forms provided, they are designed to collect and distribute all the information needed to ensure a successful event. I have tried to include notes on them to prevent some of the mistakes we have experienced in other seasons.

We ask host clubs to use the ACA(UK) Sailing instructions included in the pack, in order to ensure some uniformity to the series. An additional 'local' sheet can be added for your club's own unique rules.

You will note that we are asking you to return to us your completed race timing forms, overall results forms, prize giving forms and race entry forms and fleet forms. This will help us enormously in making sure that we have all of the information that we need to publish accurate T T Series results as the year progresses and your help in ensuring their prompt return this would be very much appreciated.

We hope that you will find the Events Pack helpful. If you have any comments or suggestions as to how we can improve the pack and/or the support that we offer in running your event, please jot these down on the feedback form enclosed and return to us with your completed forms.

Once again, many thanks for all your enthusiasm, effort and support in hosting one of this year's Traveller events. This is very much appreciated.

With best wishes.

Yours Sincerely

Ron Sawford
Secretary ACA (UK)