

Access Class Association UK Committee

A meeting of the ACA (UK) committee was held at 5.00pm on Sunday 12th June 2011 at Frensham Pond Sailing Club

Present

Richard Smallwood
Lindsay Burns
John Aldridge
Ron Sawford

1. Election of Officers

In accordance with the constitution the committee selected the following officers:

Chair Richard Smallwood
Vice Chair Andy Sheath
Treasurer Tom Harper
Secretary Ron Sawford

2. Sub-Committees

It was agreed to form the following groups:

Executive Sub-Committee - The above four officers plus David Durston to form an executive sub-committee to make decisions on behalf of the committee when a full committee discussion was not possible or not considered necessary.

Technical Sub-Committee - Richard Smallwood – Chair and IACA representative
 Gordon Harle (Co-opted)
 Steve Sawford (Co-opted)
 Brian Thake
 John Figgures

Events Team - Ron Sawford
 Andy Sheath

3. Co-option of additional members

It was agreed to co-opt the following persons to the committee:

Gordon Harle – Technical Committee
Steve Sawford – Builder and Technical Committee

4. Race Training Scheme

It was agreed that Lindsay Burns will be the Access Class Coach and Race Training Manager. The outline of the scheme is as follows:

RACE TRAINING SCHEME FOR ACCESS SAILING SAILABILITY GROUPS - OUTLINE

1. ACA(UK) nominates an "Access Class Coach and Race Training Manager";
2. The nominated Class Coach will be willing to travel to conduct one-day "Introduction to Access Racing" sessions for Sailability Groups and also to offer Race Coaching for more experienced groups;

3. The Coach will also seek other coach/trainers with experience of the Access Class who hold a RYA Race Coach L2 or RYA Senior Instructor qualification and are willing to conduct sessions when the Coach is unable to do so or it is more appropriate geographically;
4. RYAS has agreed that travel expenses at 40p per mile plus overnight accommodation if necessary, as well as a £50 per day honorarium, will be paid to authorised trainers and coaches;
5. The availability of the scheme is advertised by RYAS to Sailability Groups by appropriate means; ACA(UK) places an item on the ACA(UK) website and the Coach also approaches appropriate groups to offer race training and/or coaching;
6. Sailability Groups seeking race training apply to the Access Class Coach and negotiate mutually convenient arrangements for one or more days of training;
7. The host Sailability Group is responsible for providing shore training facilities, i.e. a room with a whiteboard, and also a suitable power boat for the use of the coach/trainer in addition to all the Access dinghies required and a Safety Boat manned by themselves; they also provide suitable marker buoys for an appropriate racing course;
8. On completion of a race training or coaching session, the coach/trainer submits a claim for expenses to the Access Class Coach on a suitable pro-forma; if the coach conducts a session him/herself, the claim is validated by the Chairman, ACA(UK).
9. The Coach or Chairman confirms the validity of the claim and forwards the claim to the ACA(UK) Treasurer for prompt payment;
10. If the claims submitted approaches the maximum available in the budget for this activity, the ACA(UK) Treasurer informs the Coach advising her/him that further allocations must cease in the current period.

RS – June 2011

5. Future Meetings

It is hoped that the next ACA(UK) Committee meeting will be sometime in November 2011 at Hillingdon Outdoor Education Centre, Harefield, Middlesex, UB9 6JN. Ron will arrange and inform the actual date.

Meanwhile committee members are urged to respond to e-mails even if just to say 'yes I agree' or 'no I don't'. It is important that all committee members express their own and other members views in the e-mail discussions. So please respond.

6 Any Other Business.

There was no further business and the meeting was closed.